### Order № \_\_

**\_\_.\_\_.\_\_**

***On appointment of tender commissions and their representatives***

For organization and holding of tenders for delivery of goods and services

**I order:**

To found standing commissions from among the employees of \_\_\_ Company and appoint the chairmen of such commissions as follows:

1. All types of \_\_\_ Company's activities under Director of Administration department:

Commission chairman: Director of Administration

Commission members:

* + - * 1. Director of Finance
        2. Operations director
        3. Materials and logistics manager

1. All types of \_\_\_\_\_\_ Company's activities under Director of Financial department:

Commission chairman: Director of Finance

Commission members:

* + - * 1. Director of Administration
        2. Financial manager
        3. Accounting manager

1. All types of \_\_\_\_ Company's activities under supervision of Technical department:

Commission chairman: Operations director

Commission members:

* 1. Drilling
     + - 1. Director of Finance
         2. Technical manager
         3. Drilling manager
         4. Materials and logistics manager
  2. Field construction
     + - 1. Director of Finance
         2. Technical manager
         3. Field construction manager
         4. Materials and logistics manager
  3. Geology
     + - 1. Director of Finance
         2. Chief geologist
         3. Leading geologist
  4. Production
     + - 1. Director of Finance
         2. Production manager
         3. Materials and logistics manager

HR manager shall make this Order known to all members and chairmen of the Tender commissions.

**General Director \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**