**approved**

**General Director**

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# **«\_\_\_» \_\_\_\_\_\_\_\_\_\_ 20\_\_**

**Safety, Environment and Health protection**

The Policy, followed by \_\_\_\_ Company, envisages conduct of its activities in accordance with the principles of social and moral responsibility, conducing to creation of safe working conditions, protection of health and environment. Our objective is to be amongst the leaders in the industry by means of introducing of new technologies and encouraging creative initiative of employees, what would allow us to increase our compatibility on the international market. In order to achieve this objective, \_\_\_\_\_\_\_ Company shall:

1. pay first priority attention to the issues of occupational safety, safety arrangements, fire safety, protection of health and environment in all spheres of its activities;

1. inviolately adhere to all laws, norms and rules in occupational safety, fire safety, protection of health and environment, applying to the Company's activities;
2. search for opportunity to participate in development of such laws, norm and rules in occupational safety, fire safety, protection of health and environment, which can have a deep influence on our activities;
3. strive to cooperate actively with the state institutions for solving of any problems in timely, reasonable and rational manner;
4. facilitate to development and maintaining of open dialog within the company and with public or its leaders on issues of occupational safety, fire safety, protection of health and environment, including due consideration and actions taking on some issues, causing concern of company employees and local inhabitants;
5. abide by requirements of respective standards, experienced engineering norms and principles of controlling risk factors with the aim to provide for implementation of measures for occupational safety, fire safety, protection of health and environment, and specifically in design and construction of new and reconstruction of the existing company facilities;
6. exemplify the socially responsible attitude and demonstrate exemplary achievements in the sphere of occupational safety, fire safety, protection of health and environment;
7. conserve environment by strict control over industrial emissions and releases, taking measures for avoiding excess waste formation, and use rationally the various types of energy in conduct of its activities;
8. carry out a scientific analysis of dangerous factors of production and risk factors with the purpose to reveal and classify the existing and potentially dangerous factors of production and risk factors and safe handling of such;
9. conduct transportation and handling program upon thorough estimation of impact of \_\_\_\_\_\_ products on people's health and duly inform the employees, contractors, customers and public on correct methods of handling, use and utilization of this production.
10. estimate the possible amenability in occupational safety, fire safety, protection of health and environment before any problems may appear in result of previous activities of \_\_\_\_\_\_ and technologies and means used for handling of oil products or hazardous substances;

With the purpose to control the adherence to above listed measures, a comprehensive program shall be developed for conduct of internal inspections.

**Application**

This policy applies to all types of activities and objects of \_\_\_\_ in accordance with its rights and obligations under the \_\_\_\_\_\_\_\_\_\_\_.

**Responsibility**

\_\_\_\_\_\_ employees carry the responsibility for observance of all instructions, orders, instructional guidelines and laws applying to their job responsibilities and functions. To avoid administrative and legal measures in consequence of their actions, the company employees, if in doubt about the correctness of such actions, shall apply for explanations and instructions to their direct manager.

The overriding responsibility for observance of requirement of this policy is laid on the heads of departments and services, within their functional responsibilities and authorities. Heads of departments and services shall bring this instruction to the attention of their employees and develop the necessary plans of actions for its implementation.

The responsibilities of the Health and safety engineer and Environmentalist shall include notification about any changes in the policy in connection with labor protection, occupational safety, fire safety, protection of health and environment, and managing the development of implementation programs and plans. They also shall provide specialized services to all the departments of \_\_\_\_\_ in organization of measures for labor protection, occupational safety, fire safety, protection of health and environment.

The duties of medical service shall include provision of specialized medical services to all the field employees.

**Observance of the policy**

Health and safety engineer and Environmentalist shall develop the instructional guidelines and recommendations for observance of the policy.

The heads of departments and services shall provide for observance of rules, orders and instructional guidelines of \_\_\_\_\_\_\_ and respective laws, norms and rules in connection with exploitation of its facilities or marking of its product, except the instances when such non-observance was caused by the force-majeure circumstances. The immediate remedial actions shall be taken in connection with every instance of non-observance. In case it is impossible to take the remedial measures immediately, one should consult with its direct manager.

**Reporting**

The requirements for reporting in connection with this policy shall be determined in the respective reporting procedure.

**Effective date**

\_\_ \_\_\_\_\_\_\_\_ 20\_\_

**Term and revision date**

This policy shall be revised every 5 years or earlier according to the decision of the Committee on approval of policies.

**Supervisor**

Operation Director