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| «Agreed»Head of Paramilitary Department of blowout control and gas safety (\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_200\_ | «Approved»Operations Director\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_200\_ |

**Work Plan for Workover operations (OPS.03.03.01)**

Work Plan is a main document for conduct of workover operations on wells.

The Work Plan is designed based on assignment issued by the Geological Department and Production Manager of \_\_\_\_\_\_\_ Company.

The assignment shall contain the following information:

* Objective of workover operations;
* Full information on technical condition of well;
* Actual well construction;
* Altitude;
* Operating characteristics of the well before workover;
* Scope of logging works before and after workover;
* Intervals for isolating works (installation of cement plugs);
* Perforation intervals (type and size of perforators, shots per one running meter);
* Tubing run depth, downhole equipment run depth after completion of workover;
* Well development method;
* Well stimulation works.

Based on the assignment received Drilling Department and Drilling Supervisor commence designing of workover Work Plan.

Work Plan for workover operations shall cover the following:

1. Objectives and purposes of workover;
2. Well condition;
3. Well data, including:
	1. Well design and production casing assembly;
	2. Tubing and downhole equipment design;
	3. Wellhead equipment and production tree design information;
4. Work program:
	1. Preparatory works and technical means for works conduct;
	2. Preliminary inspection;
	3. Operations conduct;
	4. Safety precautions.
5. Presumed well condition after workover completion.

The Work Plan for workover operations designed by \_\_\_\_\_\_ Company and agreed with \_\_\_\_\_\_\_\_\_\_\_ of blowout control and gas safety shall further be approved by the Operations Director.

Ass soon as approved, Work Plan shall be passed to Contractor engaged for conduct of workover for execution.

Contractor shall have the Work Plan duly approved before commencement of workover operations on well.

(Persons in charge for Work Plan design: Drilling Department and Drilling Supervisor).

AGREED:

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| Chief Geologist \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_20\_\_ | Drilling Manager\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_20\_\_ |