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| «Agreed»  Head of Paramilitary Department of blowout control and gas safety (\_\_\_\_\_\_\_\_)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_20\_ | «Approved»  Operations Director  \_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_20\_ |

**Work Plan for Wells Servicing operations (OPS.03.04.01)**

Work Plan is a main document for conduct of well servicing operations.

The Work Plan is designed based on assignment issued by Production Manager of \_\_\_\_\_\_\_\_\_\_\_ Company.

The assignment shall contain the following information:

* Objective of wells servicing operations;
* Technical condition of well;
* Production casing string assembly;
* Wellhead and subsurface equipment;
* Tubing and subsurface equipment depth after completion of well servicing;

Based on the assignment received Drilling Department and Drilling Supervisor commence designing of well servicing Work Plan.

Work Plan for well servicing operations shall cover the following:

1. Objectives and purposes of wells servicing;
2. Well data, including: production casing string assembly; tubing and downhole equipment design;
3. Work program:
   1. Preparatory works and technical means for works conduct;
   2. Operations conduct;
   3. Safety precautions.

The Work Plan for wells servicing operations designed by \_\_\_\_\_\_\_\_\_\_ Drilling Department and agreed with \_\_\_\_\_\_\_\_ militarized Department of blowout control and gas safety shall further be approved by the Operations Director.

Ass soon as approved, Work Plan shall be passed to wells servicing Contractor for execution.

Contractor shall have the Work Plan duly approved before commencement of well servicing operations.

(Persons in charge for Work Plan design: Drilling Department and Drilling Supervisor).

Agreed:

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| Production Manager  \_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_20\_\_ | Drilling Manager  \_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_20\_\_ |